**Cyngor Cymuned Tregolwyn**

**Colwinston Community Council**

**The ANNUAL GENERAL MEETING of Colwinston Community Council will take place on Monday 19th May 2025, Colwinston Village Hall at 7:00PM**

**AGENDA**

1. Attendance, apologies for absence.
2. Approval of minutes for AGM 20th May 2024
3. Matters arising from AGM 20th May 2024
4. Election of Officers for the year 2025-26:

* Election of Chairman
* Election of Vice – Chairman
* Election of Principle Financial Officer (PFO)

1. Appointment of any new committees, confirmation of the terms of reference, the

number of members (including, if appropriate, substitute councillors) and receipt of

nominations to them.

1. Election of representatives to:

* Representatives of Village Hall Association
* School governor at St. David’s Primary School
* Community Liaison Representative (+1 reserve)
* OVW Local Representative
* Village Charity Group

1. To review the internal audit documentation for year ended March 2025.
2. To review the External Full Audit documentation for June 2025.
3. To review the year end accounts for year ended March 2024
4. Review and signing of Audit Wales Annual Return if available.
5. Review and adoption of Biodiversity Report, Equality Policy, Expense Policy,

Financial Regulations, Information Protection Policy, Privacy Notice, Risk

Management, Social Media Policy, Standing Orders, Welsh Language Scheme

1. Review and adoption of policy documents in respect to the GDPR
2. Review and confirmation of arrangements for insurance cover in respect of

all insured risks

1. Annual Review of the Clerk’s salary, performance and terms of conditions (Clerk

required to leave the room)

**Clerk to Council May 2025**